



Volunteer Outline

Section 1 – filled in by the volunteer supervisor prior to the role being advertised
Purpose of volunteer arrangement: Join our friendly team of volunteers at Braeside House! Help serve tea and coffee to the residents of our care home for visually impaired older people.
Volunteer supervisor: Serena Allan / Barrie Simcock
Service/location: Braeside House
Key tasks/role requirements: We are looking for a friendly, sociable person to help serve tea and coffee to our care home residents. Tasks will include preparing hot drinks and taking the tea trolley around the care home, and serving and clearing the tea and coffee.
Time commitment: Minimum 2 hours on days to be arranged
Duration of volunteer arrangement (if applicable): Flexible
Skills/personal traits and experience required: Friendly, reliable.
Training requirements (if applicable):
Volunteer supervisor signature: Date:
Section 2 – filled in by the volunteer following appointment
Volunteer name:
Volunteer signature: Date: